



**NOTICE TO PROCEED**

February 22 2024

**MNJ TRADING**

Dr. Sixto Antonio Ave.,  
Pasig City, Metro Manila

Dear Sir/Madam:

Pursuant to the Purchase Order/Service Contract No. " 24-02-1043  
dated February 07 2024, you are hereby directed to proceed with the  
project and complete the delivery within ten (10) calendar days upon receipt of  
this Notice.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By the Authority of the Mayor

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: For: Rey Kevin Villanueva  
**ROMINA C. FERRER**  
Authorized Representative

Date: 2/22/24